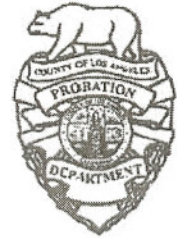




# COUNTY OF LOS ANGELES PROBATION DEPARTMENT


9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242  
(562) 940-2501



**DONALD H. BLEVINS**  
Chief Probation Officer

October 27, 2010

Board of Supervisors  
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Second District  
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Fifth District

TO: Each Supervisor  
FROM:  Donald H. Blevins  
Chief Probation Officer

**SUBJECT: PACIFIC LODGE BOY'S HOME CONTRACT COMPLIANCE  
MONITORING REVIEW**

We have completed a review of Pacific Lodge Boy's Home operated by Pacific Lodge Youth Services. The Group Home contracts with the Los Angeles County Probation Department.

Pacific Lodge Boy's Home is a 63 bed facility, which provides care for boy's ages 13-17 years who exhibit behavioral, emotional, and psychological difficulties. At the time of the monitoring review, Pacific Lodge Boy's Home was providing services for 52 Probation youth.

Pacific Lodge Boy's Home is located in the Third District.

## **SCOPE OF REVIEW**

The purpose of our review is to determine whether the Agency is providing the services as outlined in their Program Statement. In addition, the review covers basic child safety and licensing issues and includes an evaluation of the Agency's Program Statement, internal policies and procedures, child case records, a facility inspection, and interviews with children placed in the Group Home at the time of the review. Interviews with children are designed to obtain their perspectives on the program services provided by the Agency and to ensure adherence to the Foster Youth Bill of Rights.

## **SUMMARY**

The site inspection began on July 26, 2010. Generally, the Agency is providing the services as outlined in their Program Statement. Although there are minor deficiencies that require action, there are no egregious deficiencies that would require an intensive corrective action plan. All of the residents appear to be safe residing in the Group Home, and all child and staff records appear to be in order.

## **NOTABLE FINDINGS**

The following are the notable findings of our review:

- Youth in the home were not receiving life books/photo albums;
- There were several minor physical deficiencies cited in the four (4) cottages of the Group Home that required repair or correction as described in the Facility and Environment section of the Monitoring Review Summary.

## **EXIT CONFERENCE**

### **In attendance:**

Lisa Alegria, President CEO  
Philip Solomon, Associate Director  
Noah Warren, Residential Supervisor  
Dr. Monica Weil, Mental Health Director  
Carla Silva, Human Resources Manager

### **Highlights**

The Exit Conference was conducted on September 15, 2010. The representatives present were in agreement with the findings of the review. They understood that residents are to be issued a life book/photo album as part of their program requirements. The deficiency was addressed at the time of the exit conference. As per Residential Supervisor, Noah Warren, the life books/photo albums were in the process of being revised and have now been issued to all residents as of 07/30/10. All subsequently new residents are to receive life books/photo albums, henceforth. A sample copy of the new life book that was issued to all residents was provided. The Group Home also agreed to have the cited physical deficiencies in each of the cottages corrected in a timely manner. A Corrective Action plan was submitted on September 27, 2010 and has been approved. A follow-up visit will be conducted to ensure that all deficiencies have been corrected.

If you need additional information or have any questions or concerns, please contact Director, Lisa Campbell-Motton, Placement Permanency and Quality Assurance at (323) 240-2435.

DHB:REB:LCM:ed

Attachments

c: William T Fujioka, Chief Executive Officer  
Sachi A. Hamai, Executive Officer, Board of Supervisors  
Brence Culp, Chief Deputy  
Wendy Watanabe, Auditor-Controller  
Public Information Office  
Audit Committee  
Jean Chen, Community Care Licensing  
Lisa Alegria, Executive Director, Pacific Lodge Boy's Home  
Jackie White, Deputy Chief Executive Officer  
Chief Deputies  
Justice Deputies



**PACIFIC LODGE GROUP HOME PROGRAM CONTRACT COMPLIANCE  
MONITORING REVIEW- SUMMARY**

	<b>CONTRACT COMPLIANCE MONITORING REVIEW</b>	<b>FINDINGS: MONTH/YEAR</b>
I	<p><b><u>Licensure/Contract Requirements</u></b> (9 Elements)</p> <ol style="list-style-type: none"> <li>1. Timely Notification for Child's Relocation</li> <li>2. Stabilization to Prevent Removal of Child</li> <li>3. Transportation</li> <li>4. SIRs</li> <li>5. Compliance with Licensed Capacity</li> <li>6. Disaster Drills Conducted</li> <li>7. Disaster Drill Logs Maintenance</li> <li>8. Runaway Procedures</li> <li>9. Allowance Logs</li> </ol>	Full Compliance (All)
II	<p><b><u>Program Services</u></b> (7 Elements)</p> <ol style="list-style-type: none"> <li>1. Child Population Consistent with Program Statement</li> <li>2. Probation Caseworker Authorization to Implement NSPs</li> <li>3. Children's Participation in the Development of NSPs</li> <li>4. NSPs Implemented and Discussed with Staff</li> <li>5. Therapeutic Services Received</li> <li>6. Recommendation Assessments/Evaluations Implemented</li> <li>7. Probation Caseworkers Monthly Contact Documented</li> </ol>	Full Compliance (All)
III	<p><b><u>Facility and Environment</u></b> (6 Elements)</p> <ol style="list-style-type: none"> <li>1. Exterior Well Maintained</li> <li>2. Common Areas Maintained</li> <li>3. Children's Bedrooms/Interior Maintained</li> <li>4. Sufficient Recreational Equipment</li> <li>5. Sufficient Educational Resources</li> <li>6. Adequate Perishable and Non Perishable Food</li> </ol>	<ol style="list-style-type: none"> <li>1.Full Compliance</li> <li>2.Improvement needed</li> <li>3.Improvement needed</li> <li>4.Full Compliance</li> <li>5.Full Compliance</li> <li>6.Full Compliance</li> </ol>

IV	<b><u>Educational and Emancipation Services</u></b> (4 Elements) <ol style="list-style-type: none"> <li>1. Emancipation/Vocational Programs Provided</li> <li>2. ILP and Emancipation Planning</li> <li>3. Current IEPs Maintained</li> <li>4. Current Report Cards Maintained</li> </ol>	Full Compliance (All)
V	<b><u>Recreation and Activities</u></b> (3 Elements) <ol style="list-style-type: none"> <li>1. Participation in Recreational Activity Planning</li> <li>2. Participation in Recreational Activities</li> <li>3. Participation in Extra-Curricular, Enrichment, and Social Activities.</li> </ol>	Full Compliance (All)
VI	<b><u>Children's Health-Related Services (including Psychotropic Medications)</u></b> (9 Elements) <ol style="list-style-type: none"> <li>1. Current Court Authorization for Administration of Psychotropic Medication</li> <li>2. Current Psychiatric Evaluation/Review</li> <li>3. Medication Logs</li> <li>4. Initial Medical Exams Conducted</li> <li>5. Initial Medical Exams Timely</li> <li>6. Follow-Up Medical Exams Timely</li> <li>7. Initial Dental Exams</li> <li>8. Initial Dental Exams Timely</li> <li>9. Follow-Up Dental Exams Timely</li> </ol>	Full Compliance (All)
VII	<b><u>Personal Rights</u></b> (11 Elements) <ol style="list-style-type: none"> <li>1. Children Informed of Home's Policies and Procedures</li> <li>2. Children Feel Safe</li> <li>3. Satisfaction with Meals and Snacks</li> <li>4. Staff Treatment of Children with Respect and Dignity</li> <li>5. Appropriate Rewards and Discipline System</li> <li>6. Children Free to Receive or Reject Voluntary Medical, Dental and Psychiatric Care</li> <li>7. Children Allowed Private Visits, Calls and Correspondence.</li> <li>8. Children Free to Attend Religious Services/Activities</li> </ol>	Full Compliance (All)

	9. Reasonable Chores 10. Children Informed about Psychotropic Medication 11. Children Aware of Right to Refuse Psychotropic Medication	
VIII	<b><u>Children's Clothing and Allowance</u></b> (8 Elements)  1. \$50.00 Clothing Allowance 2. Adequate Quantity Clothing Inventory 3. Adequate Quality Clothing Inventory 4. Involvement in Selection of Clothing 5. Provision of Personal Care Items 6. Minimum Monetary Allowances 7. Management of Allowance 8. Encouragement and Assistance with Life Book	1. Full Compliance 2. Full Compliance 3. Full Compliance 4. Full Compliance 5. Full Compliance 6. Full Compliance 7. Full Compliance 8. Improvement needed
IX	<b><u>Personal Records (including Staff Qualifications, Staffing Ratios, Criminal Clearances and Training)</u></b> (12 Elements)  1. Education/ Experience Requirement 2. Criminal Fingerprint Cards Timely Submitted 3. CAIs Timely Submitted 4. Signed Criminal Background Statement Timely 5. Employee Health Screening Timely 6. Valid Driver's Licenses 7. Signed Copies of GH Policies and Procedures 8. Initial Training Documentation 9. CPR Training Documentation 10. First Aid Training Documentation 11. On Going Training Documentation 12. Emergency Intervention Training Documentation	Full Compliance (All)